

VFS JAPAN VISA APPLICATION CENTRE

CL- 02 [May 2012]

DOCUMENTS CHECKLIST TEMPORARY VISITOR VISA FOR SIGHTSEEING WITH GUARANTOR OR VISITING FRIENDS / ACQUAINTANCES

Passport Number _____

S. No.	Document Type	Yes / No	Remark
1	Passport (Valid Passport + Old Passport/s)		
2	Completely filled and signed Visa Application Form with photograph		
3	Confirmed travel booking		
4	Original saving bank statement / passbook of last six months		
5	Latest Income Tax Return		
6	Certificate of Employment from employer / NOC / Leave sanctioned		
7	Salary bank statement for last six months		
8	If student / dependant, consent from the parents / spouse and their bank statement		
9	If the applicant is owner of company, proof of ownership		
10	If the applicant is owner of company, company bank statement		
11	Proof of relationship, if the applicant is accompanied by dependant/s		
Documents from the Inviter / Guarantor in Japan			
12	Original Invitation Letter		
13	Schedule of Stay		
14	Original Letter of Guarantee if the Inviter is bearing the expenses		
15	Certificate of Income / certificate of bank deposit / copy of final tax return / certificate of Tax payment of the Guarantor		
16	Copy of Passport (First and Last page)		
17	Copy of latest and valid Japan Visa		
18	Copy of passport pages with status items; entry / departure and permission of residence		
19	Copy of the certificate of alien registration (Both front & back)		
20	Proof of Relationship with Guarantor		

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Travel History of applicant in last 2 years to Australia, Canada, Europe, USA & Japan (provide details)		
S. No.	Country Travelled	Period
1		
2		
3		
4		
5		
Additional Documents & Remarks (Kindly provide details below)		

*** I have been informed and advised that the insufficient documentation mentioned in checklist may lead to a delay in the processing of visa application. However, I insist to proceed with my application.

Applicant / Agent Signature _____

Agency Name (If applicable) _____

Contact Number _____

(VFS Officer's Signature)